

Resolutions about Chapter Bylaws Amendments

There are **six** (6) resolutions for the proposed amendments with changes highlighted in yellow. Each resolution shall be voted on separately. Please review the amendments prior to the AGM on **November 26, 2020** since time will not be allotted during the AGM to modify the proposed changes; therefore, each resolution must be voted on as is.

Should you have any questions or concerns with respect to the amendments, please contact the President at president@vancouver.iiba.org.

The Chapter Bylaws are available to the membership on the [Chapter website Governance page](#) and feedback is always welcome.

Resolution 1 – removes the **Vice President Events** role and includes the duties into **Vice President Professional Development** to streamline roles and responsibilities.

Bylaw 6 – Officers and Directors

Original:

Section 5: The Vice President Events is responsible for the planning and delivery of Events relating to business analysis for the Chapter membership. The content of these Events will be consistent with the objectives of the Chapter and with the approval of the Chapter Board.

Section 7: The Vice President Professional Development is responsible for promoting Business Analysis Professionalism through the organization and delivery of educational publications, seminars, and workshops designed to help Business Analysts achieve certification as Business Analysis professionals. (updated 11/27/2014)

Amended:

Section 7: The Vice President Professional Development will be responsible for promotion and delivery of educational publications, seminars, and workshops designed to help achieve IIBA certifications. **In addition, the Vice President of Professional Development is responsible for the planning and delivery of events relating to business analysis for the Chapter membership. The content of these events will be consistent with the objectives of the Chapter and the approval of the Chapter Board.** (updated 11/27/2014) (updated 11/04/2020)

Resolution 2 – removes the **Volunteer Coordinator** role and includes the duties into **Vice President Membership** to streamline roles and responsibilities.

Bylaw 6 – Officers and Directors

Original:

Section 10: The Vice President Membership will be responsible for the development and maintenance of a Chapter membership plan which assures continued growth through recruiting and partnering with major community employers. In addition, they are responsible for managing communications from the Membership to the Chapter through the Chapter e-mail contact address. (updated 11/19/2008)

Section 12: The Volunteer Coordinator will understand the chapter's volunteer needs, recruit and retain volunteers, and leverage the experience of volunteers for various chapter initiatives. The Volunteer Coordinator will also identify and develop programs to involve, develop, engage, manage and recognize volunteers. (updated 11/27/2014)

Amended:

Section 10: The Vice President Membership is responsible for the development and maintenance of a Chapter membership plan which assures continued growth through recruiting and partnering with major community employers. The VP Membership is also responsible for managing communications from the Membership through the Chapter e-mail contact address. **In addition, the Vice President Membership shall identify the chapter's volunteer needs, recruit and retain volunteers, and leverage the experience of volunteers for various chapter initiatives.** (updated 11/19/2008) (updated 11/04/2020)

Resolution 3 – adds a new Board of Director role **Vice President Partnerships** to meet the growing needs to collaborate with other associations and business partners.

Bylaw 6 – Officers and Directors

New section:

Section 12 : The Vice President Partnerships is responsible for investigating opportunities to build new and grow existing partnerships. The Vice President Partnerships shall research partners, identify key players and generate interest and have outreach activities with potential organizations towards building partnerships. In addition, the Vice President Partnerships shall negotiate and finalize partnership agreements in accordance with the chapter policies and guidelines with the aim to deliver a positive experience to members and partners. (updated 11/04/2020)

Resolution 4 – clarifies the nominations and elections process to include the option for virtual voting

Bylaw 8 – Nominations and Elections

Original:

Section 1: A Nominating Committee shall prepare a slate containing nominees for each Board position and shall determine the eligibility and willingness of each nominee to stand for election. Candidates for Board positions may also be nominated by a petition process established by the Nominating Committee and the Board. Elections shall be conducted:

1. During the annual meeting of the membership, or
2. By mail ballot to all voting members in good standing.

Amended:

Section 1: A Nominating Committee shall prepare a slate containing nominees for each Board position and shall determine the eligibility and willingness of each nominee to stand for election. Candidates for Board positions may also be nominated by a petition process established by the Nominating Committee and the Board. Elections shall be conducted:

1. During the annual general meeting of the membership, or
2. By electronic or mail ballot to all voting members in good standing.
 - o Nominations shall close 15 days prior the AGM
 - o Voting shall start 7 days prior to the start of the AGM at 7:00 pm PST
 - o Voting shall close at 7:00 pm PST on the day of the AGM

Resolution 5 – clarifies the languages regarding chapter membership dues.

Bylaw 10 – Finance

Original:

Section 1: The fiscal year of the Chapter shall be from November 1 to October 31st. Chapter Fees are valid for 12 months from the date on which the member last paid their fees. Renewal of Chapter membership dues are to be paid annually. IIBA Membership is defined by the IIBA and paid directly from the member to the IIBA. (updated 11/19/2008), (updated 12/5/2017)

Section 2: Annual Chapter membership dues shall be set by the Board and communicated to IIBA in accordance with policies and procedures established by the IIBA Board of Directors. The Chapter Board of Directors, may, at their discretion, waive the Chapter membership dues payable in any fiscal year. (updated 11/19/2008)

Amended:

Section 1: The fiscal year of the Chapter shall be from November 1 to October 31st.

Section 2: IIBA Global membership is defined by the IIBA and paid directly from the member to the IIBA. (updated 11/19/2008), (updated 12/5/2017) (updated 11/04/2020)

Section 3: Annual Chapter membership dues shall be set by the Board and communicated to IIBA in accordance with policies and procedures established by the IIBA Board of Directors. Chapter membership dues are valid for 12 months from the date on which the member last paid their fees. Renewal of Chapter membership dues are to be paid annually. The Chapter Board of Directors, may, at their discretion, waive the Chapter membership dues payable in any fiscal year. (updated 11/19/2008) (updated 11/04/2020)

Resolution 6 – clarifies the languages regarding ratification and amendments to include the option for voting via election ballot.

Bylaw 11 – Ratification and Amendments

Original:

Section 1: These Bylaws may be amended by a two-thirds (2/3) vote of the voting membership in good standing present at an annual meeting of the Chapter duly called and regularly held; or by a two-thirds (2/3) vote of the voting membership in good standing voting by mail ballot returned within forty-five (45) days of the date by which members can reasonably be presumed to have received the ballot. Notice of proposed changes shall be sent in writing, or by email, to the membership at least fifteen (15) days before such a meeting or vote.

Amended:

Section 1: These Bylaws may be amended by a two-thirds (2/3) vote of the voting membership in good standing present at an annual **general** meeting of the Chapter duly called and regularly held; or by a two-thirds (2/3) **received** votes of the voting membership in good standing voting by **electronic ballot returned within fifteen (15) days**, or mail ballot returned within forty-five (45) days of the date when the ballots are sent out. Notice of proposed changes shall be sent in writing by mail or by email, to the membership at least fifteen (15) days before such a meeting or vote. (updated 11/04/2020)