

## IIBA Vancouver – Annual General Meeting Minutes

Date: November 28, 2019  
 Time: 6:35 pm to 8:30 pm  
 Location: UBC Robson Square, HSBC Hall  
 Chair: Holly Zhang  
 Scribe: Yvonne A. Petkovic

Number of Members Present: 29

Item	Presenter	Topic
1	Eunice MacCharles Karen (UBC)	6:35 pm Welcome to Presentation Segment Introduction to UBC Sauder Continuing Studies
2	Richard Jordan	6:40 pm Avocette Presentation: “Devops and the Business Analyst – Shared Experiences”
3	Holly Zhang Yvonne A. Petkovic Eunice MacCharles Sergey Pochikovskiy Pindy Gill Jaya Deep Tunuguntla Raquel Collins Holly Zhang (for Jenny Kwok) Adam Haesler Holly Zhang	7:45 pm Welcome to AGM Segment Executive Reports and 2020 Goals <ul style="list-style-type: none"> <li>• Secretary</li> <li>• VP Events</li> <li>• VP Professional Development                             <ul style="list-style-type: none"> <li>o Chapter Scholarship awarded to Ramtin Soroush, ECBA</li> <li>o Mentorship Program</li> </ul> </li> <li>• VP Membership</li> <li>• VP Communications</li> <li>• VP Marketing</li> <li>• VP Sponsorship</li> <li>• Treasurer</li> <li>• President</li> </ul>
4	Holly Zhang	8:25 pm Chapter Bylaws Voting <ul style="list-style-type: none"> <li>• <b>Resolution 1 - Bylaw 6 – Officers and Directors</b> <ul style="list-style-type: none"> <li>o <b>Original</b> – All officers shall be members in good standing of IIBA and of the Chapter. Officers, with the exception of the Past President, will be elected by majority vote of Chapter members in attendance at the Annual General Meeting. Officers shall be elected for a minimum 1 year and maximum 2-year term. Those willing to continue into a 2<sup>nd</sup> year may do so by default (unless they indicate otherwise via formal resignation to the President in advance of the AGM each year). The term of the Past President will be for one year.</li> </ul> </li> </ul>

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### *The Perfect “10” Meeting*

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Start the meeting on time Take minutes One conversation at a time Stay on topic	Review the objectives/purpose Make criticisms constructive	Pay attention to the speaker Take responsibility to contribute Summarize results of discussions End the meetings on time
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		<ul style="list-style-type: none"> <li>o <b>Amendment</b> - All officers shall be members in good standing of IIBA and of the <i>Vancouver</i> Chapter. Officers, with the exception of the Past President, will be elected by majority vote of Chapter members in attendance at the Annual General Meeting. <i>The elected officers shall serve a two-year term starting January 1<sup>st</sup> of the following year.</i> The term of the Past President will be for one year. <i>Officers who are not able to complete the two-year term, shall submit their formal resignation to the President.</i></li> <li>o <b>Decision</b> - Amendment was voted on by AGM members and carried.</li> <li>• <b>Resolution 2 - Bylaw 7 – Board of Directors Responsibilities</b> <ul style="list-style-type: none"> <li>o <b>Original</b> – If any officer position becomes vacant, the Board may appoint a successor to fill the office for the unexpired portion of the term for the vacant position. In the event the President is unable or unwilling to complete the current term of office, an Interim President will be appointed by the remaining Board members. This appointment shall be in effect for the remainder of that term.</li> <li>o <b>Amendment</b> - If any officer position becomes vacant <i>prior to the full term</i>, the Board may appoint a successor to fill the office for the <i>remaining</i> portion of the term for the vacant position. <i>If the effective date of the vacancy coincides with an upcoming AGM, the Board may put the position up for election at that AGM.</i> In the event the President is unable or unwilling to complete the current term of office, an Interim President will be appointed by the remaining Board members. This appointment shall be in effect for the remainder of that term.</li> <li>o <b>Decision</b> - Amendment was voted on by AGM members and carried.</li> </ul> </li> </ul>
5	Holly Zhang	<p>8:27 pm</p> <p>Open Board Positions and Election</p> <ul style="list-style-type: none"> <li>• VP Events – Edward Hung</li> <li>• VP Membership – Shawn Leslie</li> <li>• VP Sponsorship – Terry Suhra vs. Roann Liew <ul style="list-style-type: none"> <li>o Election Decision = Terry Suhra (15 to 14)</li> </ul> </li> <li>• Treasurer – Pindy Gill</li> </ul>
6	Holly Zhang	<p>8:45 pm</p> <p>Wrap-Up</p>

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<p><i>Start the meeting on time</i></p> <p><i>Take minutes</i></p> <p><i>One conversation at a time</i></p> <p><i>Stay on topic</i></p>	<p><i>Review the objectives/purpose</i></p> <p><i>Make criticisms constructive</i></p>	<p><i>Pay attention to the speaker</i></p> <p><i>Take responsibility to contribute</i></p> <p><i>Summarize results of discussions</i></p> <p><i>End the meetings on time</i></p>
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