Vancouver Airport Authority is a community-based, not-for-profit organization that manages Vancouver International Airport (YVR). Canada’s second busiest airport, YVR served 20.3 million passengers in 2015, facilitated 278,000 takeoffs and landings and handled more than 271,500 tonnes of cargo.

As one of BC’s top employers for the tenth year in a row, we are committed to creating an airport that British Columbia can be proud of: a premier global gateway, local economic generator and community contributor.

**Business Analyst (ERP) – Information Technology Department**

**Permanent Full-time**

The Vancouver Airport Authority has an opportunity for a permanent, full-time Business Analyst in the Information Technology Department. Reporting to the Manager, Technology Services, the successful candidate will have a strong background in financial and purchasing systems and controls, as well as, business analysis and technical program management expertise to manage the business and technology aspects of core enterprise systems that are composed of multiple, complex business processes and technology systems.

**Key responsibilities include:**

- Eliciting and articulating user, system and operational requirements including, but not limited to, development of process maps / flows and process descriptions, requirements workshops, scope definition, feature definition, use case development, and business analysis
- Developing business cases, including cost/benefit analyses
- Managing multiple, simultaneous projects
- Overseeing the day-to-day management of technology systems, which includes: incident review, change management, vendor management, relationship management and business unit support
- Managing performance of multiple vendors – defining, negotiating and overseeing compliance of service level and license agreements
- Building strong client relationships with business areas
- Recommending and implementing business solutions in response to the documented business requirements from various departments
- Leading system implementations of vendor packaged software
- Configuring, testing and troubleshooting issues with vendor packaged solutions
- Designing, testing and troubleshooting integrations between vendor packaged solutions
- Preparing and delivering presentations; facilitating business requirements and process review workshops
- Facilitating project deliverables and liaising with technical and business staff on the development and actualization of the requirements
- Translating documented requirements into functional specifications
- Documenting business workflows with an appropriate business tool such as Visio
Ensuring issues are identified, tracked, reported on, and resolved in a timely manner

Key qualifications include:

- Completion of a bachelor’s degree in Business Administration or equivalent
- Financial designation (CGA, CMA, CPA or CA) or equivalent experience
- Five years of hands on experience implementing and supporting Tier 1 ERP software; Oracle EBS experience preferred; Maximo experience nice to have
- Ten years of Business Analyst experience (senior level) with demonstrated ability in analyzing business requirements, building business cases, managing change, and applying technology
- Excellent interpersonal, negotiation and mediation skills to promote/negotiate client group acceptance and implementation of new/revised programs/products and services
- Proven ability to effectively manage multiple activities of varying complexity while under time constraints
- Demonstrated technical expertise, including ability to write SQLs
- Strong analytical skills
- Strong project management skills, including proven on-time, on-budget delivery of medium scale projects
- Strong communication skills, both written and oral
- Excellent documentation skills, including workflow documentation
- A Project Management Professional (PMP) designation or equivalent, experience with SQL and Oracle databases, and/or experience with web-service-based application development are assets

This position is open to Vancouver Airport Authority employees and external candidates. Previous job performance will be taken into consideration for all internal candidates that apply for this position.

The Vancouver Airport Authority welcomes and encourages applications from all qualified candidates, including women, aboriginal peoples, persons with disabilities and members of visible minorities. If required we are able to provide reasonable accommodations for persons with a disability throughout the selection process.

Reference no.: 16-34E
Application deadline: July 19, 2016
To apply: Visit [http://www.yvr.ca](http://www.yvr.ca) › Careers › Current Opportunities